World Wildlife Fund (WWF Namibia) is a dynamic, internationally known and locally rooted NGO, who since 1993 has worked to support the Namibian Government, Namibian Organizations and Namibian Communities to protect the country’s natural resources whilst at the same time seeking ways where Namibians can benefit from a sustainable nature-based economy.

WWF Namibia is seeking a **Climate Crowd Project Officer** to join our energetic team. We are looking to hire a passionate, creative, and dedicated professional, always willing to push the boundaries, a great team player and overall, a good human being, who understands and appreciates the value of leading by example.

We are driven by the WWF Core Values: **Courage, Integrity, Respect and Collaboration**

**Background of assignment**

Climate Crowd (wwfclimatecrowd.org) is a bottom-up community-driven initiative. Working with communities and local organizations, we collect data on climate impacts to communities, analyze the data, present the data back to the communities, and work with them to develop, fund and implement on-the-ground solutions that help people and nature adapt to a changing climate. The main goal of this work in Namibia is to develop impact initiatives that will help vulnerable and marginalized communities in the KAZA landscape adapt to climate-related challenges in ways that conserve and reduce pressure on nature. The Project is being undertaken in three communities in Namibia’s Zambezi Region: communities residing in Bwabwata National Park, communities within conservancies, and communities outside conservancies and outside National Parks.

**Main Function**

The Project Officer is responsible for implementing the Climate Crowd Project, and coordinates project activities including pilot site activities, stakeholder engagement, monitoring, and evaluation, as well as performance and impact reporting for ongoing activities under the various pilot projects in the Zambezi region. Many of these projects are already underway.

**Key Responsibilities**

1. Support the four (4) pilot initiatives on the ground, monitor implementation, and compile reports.
2. Liaise, consult, and engage with stakeholders, including targeted communities, traditional authorities, civil society, local contractors, relevant government ministries, and external project evaluators.
3. Coordinate procurement of materials for field projects.
4. Develop individual workplans based on the current project and potential new projects, in consultation with relevant stakeholders and project partners.
5. Prepare scope of work, description of services, and facilitate signing of local partner agreements to deliver on the identified projects.
6. Update relevant contextual and field-level information and update project monitoring data based on identified metrics and methodologies.
7. Coordinate and facilitate training for communities and conduct and/or participate in workshops with various stakeholders.
8. Ideate and implement new projects to scale up, replicate or test local community adaptation practices.
9. Develop systemic local approaches and strategies to share lessons and results from the pilots in order to build resilience to climate change, while reducing pressure on nature.
10. Report to WWF Namibia and WWF US teams on the project.
11. Identify, consolidate, and share lessons learnt from the different pilot projects with relevant stakeholders.
12. Perform other duties as requested by the Program Director.

Minimum Qualifications

Education and Experience

- Bachelor's degree in Social Science, Development Studies, Natural Resources, Conservation, or a related field.
- At least five (5) years' relevant experience.

Skills and Abilities

- Familiar with participatory approaches, especially in monitoring and evaluation practices, and communicating effectively on M&E data.
- Awareness and understanding of climate change, local adaptation practices, resilience building, Zambezi state forest ecology, and environmental sustainability related project management.
- Excellent community stakeholder engagements, project coordination and management skills.
- Experience in data collection (interviews, data analysis, report writing, etc.)
- High degree of independence, self-leadership, and a passion for driving change.
- Understanding of the local context and setting (Zambezi Region)
- Proficiency in indigenous languages will be advantageous.
- Strong capacity to communicate with government agencies, local communities, civil societies, and other stakeholders.
- Willing and able to travel and work in remote areas for extended periods.

NB: This role is based in the Zambezi region. There is potential for this role to be extended beyond the initial 6 month period.

To Apply:

To apply, please submit your CV, cover letter, qualifications, and any other relevant supporting documents to hr@wwf.na by 09 May 2024.